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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge. PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h)website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held on 8th January 2020

Present: Cllr. S. Ashcroft - Mayor/Chairman

 Cllr. H. Gee

 Cllr. N. Stubbs

 Cllr. J. Clark

 Cllr. R. Adamson

 Cllr. B. Dalgleish-Warburton

 Cllr. A. Odix

 Andrea Pownall - Town Clerk

 + 1 member of the public, 2 representatives from the police and 2 representatives from Lancashire Volunteer Partnership

**Min 0206 Mayors Welcome**

The Mayor wished everyone a Happy New Year, opened the meeting and welcomed everyone to the meeting

**Min 0207 Apologies for Absence**

Cllrs Lomas & Arnold (work commitments), Cllrs Rainford & Beacham (unwell) and Cllr Rogerson (personal commitments)

**Min 0208 Declarations of Interests**

None

**Min 0209 Approval of Minutes**

**It was resolved** to sign the Minutes of the meeting of the 11th December 2019, as an accurate record.

**Min 0210 Public Time**

The meeting closed at 7.01pm.

Kevin Day the new police inspector for the Ribble Valley introduced himself and outlined the work he and his colleagues do within the Ribble Valley but in particular in Longridge.

Longridge Police are whenever possible trying to have a visible presence in the Town. The Town Clerk is attempting to signpost PC's to people within the community of Longridge who valuable assets to the Town so that links can be established with the Police.

Emma Hinks who is newly appointed Community Champion gave a brief introduction of herself to Council. Council welcomed Emma and wished her well in her forthcoming role working with the Town Council and the community.

The meeting re-opened at 7.16pm

**Min 0211 Consideration of Planning & Licence Applications**

3/2018/0246 - 12 Poplar Drive - Appeal to the Secretary of State

**Longridge Town Council have no further comments to add**

3/2019/1062 - Carr Garth- 31 Green Lane

 Proposed single storey extension to rear with associated landscaping and re-modelling

**Longridge Town Council have no objections to the planning application**

3/2019/1131 - 1 Lower Lane

Change of use of retail premises to live/work unit with residential facility for one person

**Longridge Town Council would like to comment that there appears to be no storage facility for refuse bins. Assurances should be obtained so that the occupancy of the property does not exceed more than one person**

**Min 0212 Longridge Does Christmas Event**

**Report noted**. Discussion took place. **It was agreed** that two or three Councillors would remain on the working group with volunteers and businesses.

**It was agreed** that Longridge Town Council organise a meeting with businesses and volunteers to organise and arrange the format for at potential Longridge Does Christmas 2020.

**Min 0213 Berry Lane Toilets**

**It was noted** that the toilets were re-opened by the cleaning contractor on Tuesday 7th January, 2020. The cleaning contractor has been made aware of the procedure to follow if any additional works are required at the facilities.

**Min 0214 Single Use Plastic Free**

A verbal report was **noted**.

**Min 0215 Rural Market Towns Group**

Membership of the above **was discussed**. **It was agreed** that further enquiries should be sought with a view from the Chief Executive of Ribble Valley Borough Council.

**Min 0216 Traffic Management Plan**

The Traffic Management Plan **was discussed**. An agreed priority (High/Medium/Low) was allocated to each issue. **It was agreed** that the additional item of traffic calming measure on Kestor Lane especially on the approach to the roundabout be added onto the plan. A further meeting is to be arranged with Lancashire County Council.

**Min 0217 Standing Orders**

**It was agreed** that item 17.4 be deleted from the Standing Orders

**Min 0218 Finance**

**The following were approved for payment:**

 a. Viking Direct - £61.14

 b Posturite - £456.00

 c. Blue Moon Computers - £84.50

 d. LALC - £50

 e. Viking Direct - £39.88

 f. Waterplus - £965.38

 g. Lentech - £67.39

 To note payments made my direct debit (for information only):

 Town Clerk Salary (Dec) - £1057.76

 Nappy Bins in public toilets (Dec) - £61.34

 Nest (Dec) - £45.38 (Employer & Employee contributions)

 Gas Bill (09.19 - 11.19) - £515.27

 Electric Bill (Nov) - £650.20

**Min 0219 Matters Raised by Residents**

There were various issues raised by the residents that would be placed on the progress sheet for action.

**Min 0220 Next Meeting**

The date of the next meeting is Wednesday 12th February 2020.